



Multi Support Next Emails

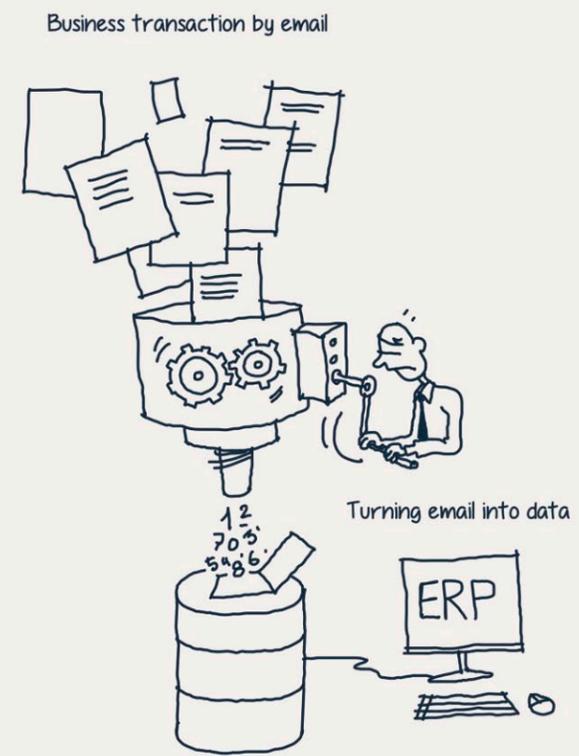
Taming your rogue business emails for secure knowledge sharing, transaction efficiency, and bulletproof compliance.

multi support®

do more. faster.



- Business emails**
- Accept order
 - Confirm price
 - Place order
 - Adjust specs
 - Change delivery time
 - ...



- Business transactions**
- Supplier invoices
 - Online orders
 - Claims
 - Warehouse returns
 - Product certificates
 - ...

110,000,000,000. That's how many business emails we share each day

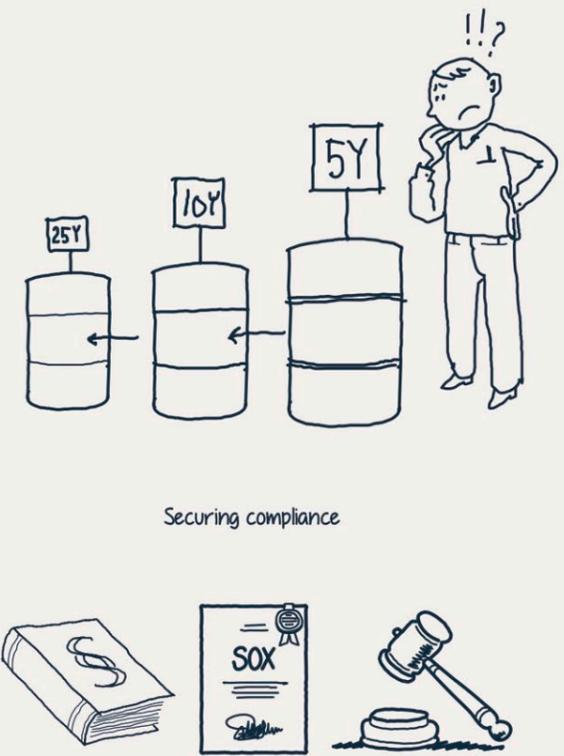
Like it or not. Emails are an important part of your business. We've heard for years that the email is dead, yet the average office worker handles in excess of one hundred emails each day.

Office work
 In a typical working day you accept orders from customers, confirm prices, place orders with suppliers, adjust specs, change delivery time and location. And an email in your mailbox is the only record of proof. With business emails sitting in personal inboxes, it is impossible for colleagues to deal with matters at hand. "I'm afraid she is not at the office today, so I can't really help you" – is a classic.
 And when someone leaves the company, no one can prove that your client actually did accept that two-week delay.

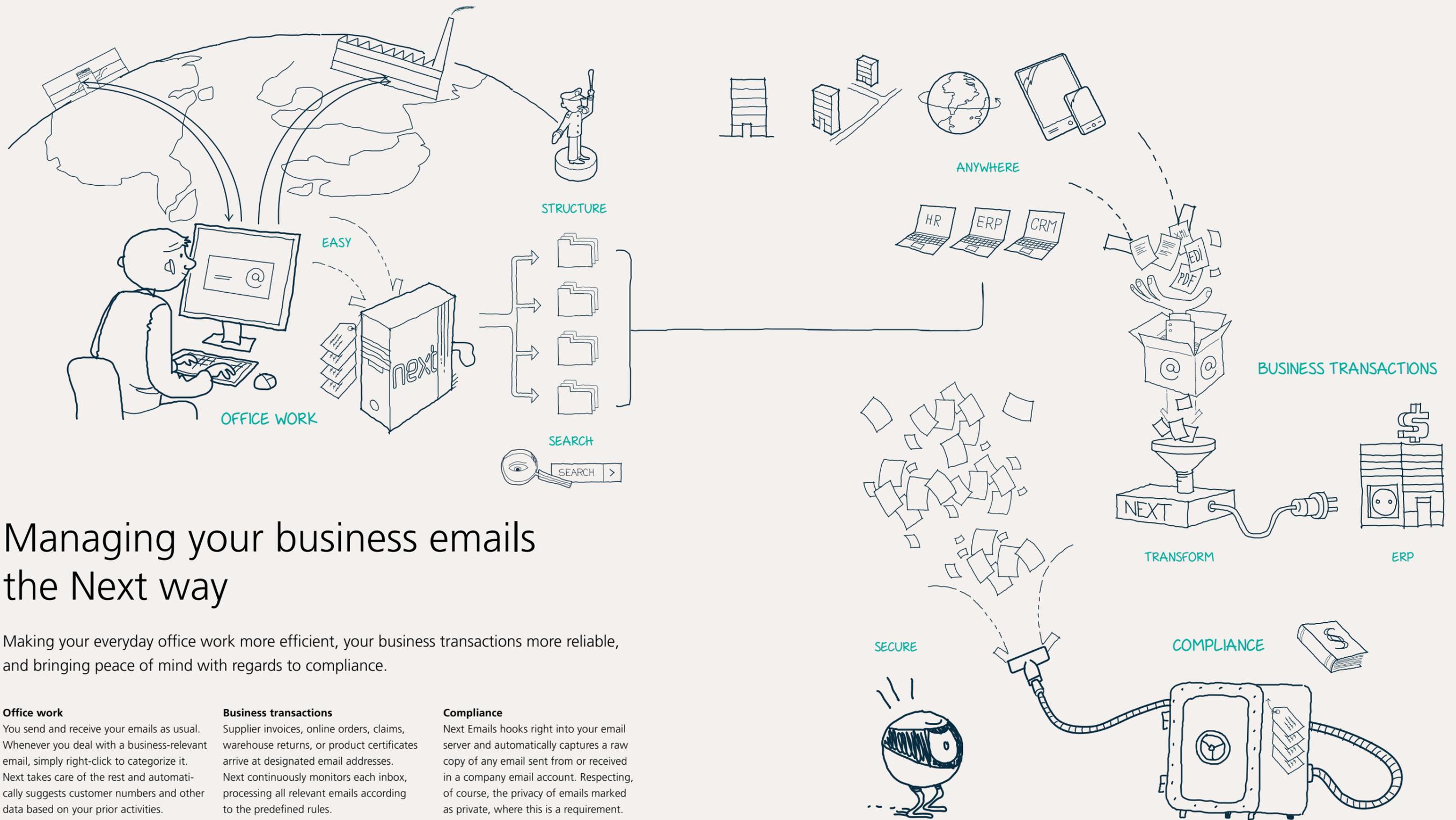
Business transactions
 When it comes to actual business transactions, many companies are increasingly integrated with their customers and suppliers. Orders, deliveries, and invoices are automatically passed on from one entity to another using EDI or other technologies.
 Others are more loosely integrated. Supplier invoices, online orders, claims, warehouse returns, or product certificates arrive by email for processing. Transforming these emails into business transaction data securely, efficiently and with the needed reliability, is a challenge by any standard.

Compliance
 Seeing how emails have taken over a major share of business communications, and in some cases have become the actual business transaction itself, it's no wonder legislation in some countries requires you to log and keep copies of all your emails. Required by law in some countries. A requirement by standards such as Sarbanes-Oxley. And simply very comforting insurance to have should you ever end up in court.
 Securing that you possess a copy of any email sent, or received. It's not simply a question of backup procedures. Especially with email privacy laws in mind.

- Compliance**
- Legislation
 - Sector regulations
 - Sarbanes-Oxley
 - Internal procedures
 - ...



- 3 areas where emails are a challenge**
- Taming email in the daily office work
 - Getting business transactions by email
 - Struggling to be in compliance



Managing your business emails the Next way

Making your everyday office work more efficient, your business transactions more reliable, and bringing peace of mind with regards to compliance.

Office work

You send and receive your emails as usual. Whenever you deal with a business-relevant email, simply right-click to categorize it. Next takes care of the rest and automatically suggests customer numbers and other data based on your prior activities.

Your business email is now in the shared email archive, accessible from anywhere. Available to colleagues on the next floor, or around the globe. And available from within any of your business systems.

All emails are securely protected from prying eyes. Only authorized staff from HR can access emails containing payroll details. And only top management can access emails concerning major contracts.

Business transactions

Supplier invoices, online orders, claims, warehouse returns, or product certificates arrive at designated email addresses. Next continuously monitors each inbox, processing all relevant emails according to the predefined rules.

PDFs are passed on "as is" or converted into text using advanced OCR (optical character recognition), before important information is automatically extracted. Invoices go to approval workflow in Next.

Online orders go directly into your ERP system. Claims go to your CRM. Etc.

Completely automatic and closely monitored. 24x7x365.

Compliance

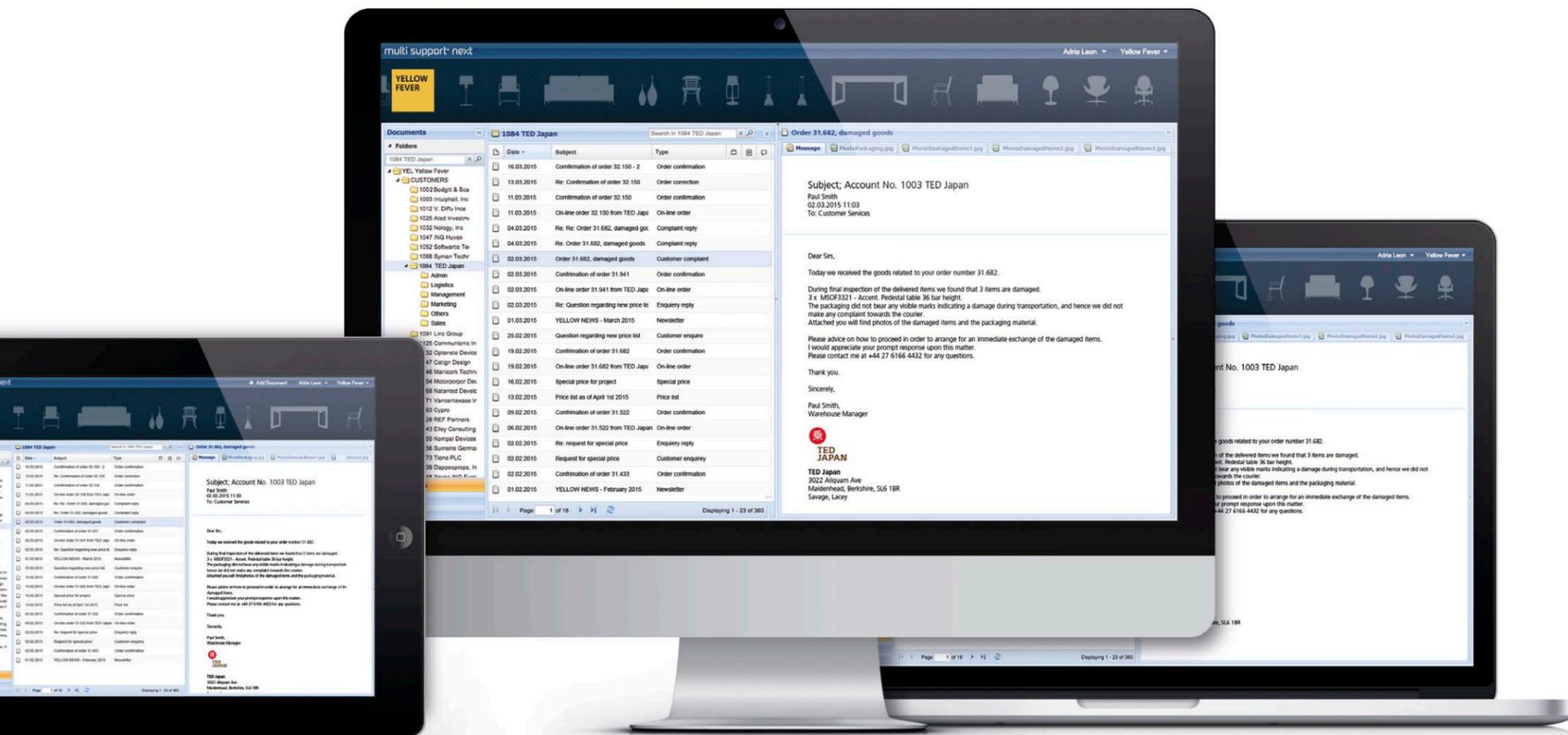
Next Emails hooks right into your email server and automatically captures a raw copy of any email sent from or received in a company email account. Respecting, of course, the privacy of emails marked as private, where this is a requirement.

All emails and attachments are stored securely in Next for future retrieval by sender, receiver, dates, subject, or content. You can even find emails based on the content of the attachments.

Your emails in Next are protected by rigorous built-in access control and a tamper-proof audit log. The easy-to-implement black box solution for 100% compliance.

The elements in a 360-degree solution

- Secure information sharing
- Transaction efficiency
- Bulletproof compliance



Every vital business email is secured and available to anyone. Anywhere. Anytime

Once a business email is liberated from the personal inbox and secured in Next, it becomes part of the company's collective intelligence. Available to colleagues in the office, on the next floor, down the road, or around the globe. Long after the creator has moved on. Next is always at your fingertips. Easy on the eyes, and easy to use.



"The moment an invoice reaches invoice@egecarpets.com, it's already en route to being approved. Untouched by humans. Next Emails saves us time and speeds up things dramatically."

Tommy Ørskov
IT Manager, ege

"As a responsible company we fully comply with legislation Next Emails meets all the requirements of a central mail archiving system for both internal and external mail traffic. The implementation of Next Emails was easy and effortless."

Thomas Linz
EDV-System Administrator, WeissesBräuhaus
G. Schneider & Sohn GmbH

Fully automated business transaction processing

Next monitors selected email boxes 24x7x365 and processes all incoming emails instantly. Steel certificates are detached and filed in the certificate archive. PDF invoices are detached, OCR'd, and submitted for approval in Next Invoices. Customer enquiries are routed to the CRM system. Fully automatic, efficient, reliable, and scalable. Limited only by your imagination.

Bullet-proof compliance

Next integrates with any mail server and secures a copy of every email sent or received. Mark emails as private to exclude them from company views, and define who is allowed to see the rest. Designated profiles for tax inspectors and auditors make inspections easier. Emails are purged based on retention policies and nothing else. Once in the archive, always in the archive.



Deeply integrated into your workday

Next captures emails automatically from the email server and allows you to pick individual emails directly from your email box as easy as 1-2-3. Access the archived emails from the email client, from any modern browser, or directly from within any of your business systems. One click from Dynamics Nav to see all emails regarding any customer or supplier.



Assisting you all the way

Whenever you archive a business email, Next will list available categories. And verify information such as customer, supplier, and order numbers against your business systems. Accept the automatic suggestions based on the email and Next knowledge of your previous choices, or click to search for alternatives.



Stealth archiving

No time for talk? Simply send Next a copy and Next will take care of the rest. No questions asked. Next secures the email immediately and classifies the best it can. And remembers to ask you for any missing details later on. Especially useful when processing business emails on your phone.



Lightning fast searches

Next offers hierarchical folder structures, configurable search forms, and completely free text Google-like searches in order to accommodate users in any situation. "Order TED 2015" will give you all emails regarding orders from the customer TED Japan in 2015. Next will search both your emails and the attachments in the blink of an eye.

More for you to like



Automatic archive structure

Next automatically archives any business email according to its category and the index data provided. A "Customer order confirmation" may logically go into the Customer folder, the Project folder, and the Sales rep folder. The actual email is of course only stored once, but is logically available in several folders. One click to get the full overview.



Tiny but powerful annotations

Being able to add annotations to an archived email may sound trivial. But it comes in handy when a colleague months later is to understand not only the fact that you accepted a special price for your customer, but also why. Annotations add value complementing your memory, and help your colleagues to be on the same page.



Enterprise grade security

Next lets in the right people – and keeps out the rest. Your access to emails is fully controlled by permissions. Of course only the manager and HR staff are allowed to view emails regarding wages, hiring, and firing. Special profiles exist for auditors and tax inspectors. And forget about circumventing the defined permissions. Security is built in.



Keep your emails forever. Or don't

Some emails you're obliged to keep for 5, 10, or 25 years. Some, even forever. To comply with local legislation and industry regulations, Next lets you configure automatic purging based on retention policies. And with a 1,000,000,000+ email capacity in each Next archive, chances are you won't run out of space.



Audit log. Tamper proof

Whenever someone makes any change in the email archive, it's logged to the second. What, who, and when. Even when a document is deleted, the Next audit log shows by whom and when. And Next keeps a copy on record for documentation. Compliance at its best. No more Enrons.



Pick and choose

Next Emails covers any aspect of email management, but comes in 3 distinct modules allowing you to get started with whatever part makes the most sense in your business. Leaving the rest for future use or for other solutions already in place.



Scalable

Next serves 5 or 10 casual users well, but is designed for high-volume processing. The Email archive captures documents at the speed of light – 4.6 million documents per hour – and serves users by the thousands.



Easy implementation

Next is easy on the eyes. And easy to use. You'll need little or no training at all. Next has already been rolled out in organizations with thousands of users. Think big, and start small. Add features as you go.



Good to know. For some

Ready-to-Go

Next Emails is a complete standard product that works right out of the box. Based on experience from myriads of other businesses. Therefore, you get the most "bang for the buck". No demanding project. No costly implementation. No unpleasant surprises. We call it "Ready-to-Go".

Seamless software updates

Next Emails has excellent support for software updates. This means that as the software evolves and new features are added, updates are immediately available. And with a one-click update to bring new functionality to all users. No complicated migrations. No extra work in IT.

Standard. Yet extensible

Architected for extensibility, Next will not limit you. Almost anything can be customized to meet your needs. Need to see payment history data from SAP? Or want to see an address with Google Maps instead of just plain text? If those are your needs, Next will take you there. Still with seamless software updates.

Fits in with your stuff

Next Emails runs on your preferred servers (Windows, Unix, Linux, OSX, or IBM i). Even in the cloud. Amazing performance on impressively moderate hardware. With no surprise costs to external databases. Next even syncs it's users easily with your AD, or any other directory services.

We make companies more efficient and peoples' life at work easier. Replacing more or less manual procedures involving paper documents, Post-its, spreadsheets, emails, and databases, with easy-to-use software. Our Next smart process applications boost corporate efficiency, scalability, and the personal joy of work.

Serving clients all over the world since 1986, through a network of certified partners and own offices in Switzerland, UK, Germany, Sweden, Denmark, Norway, and Finland.