

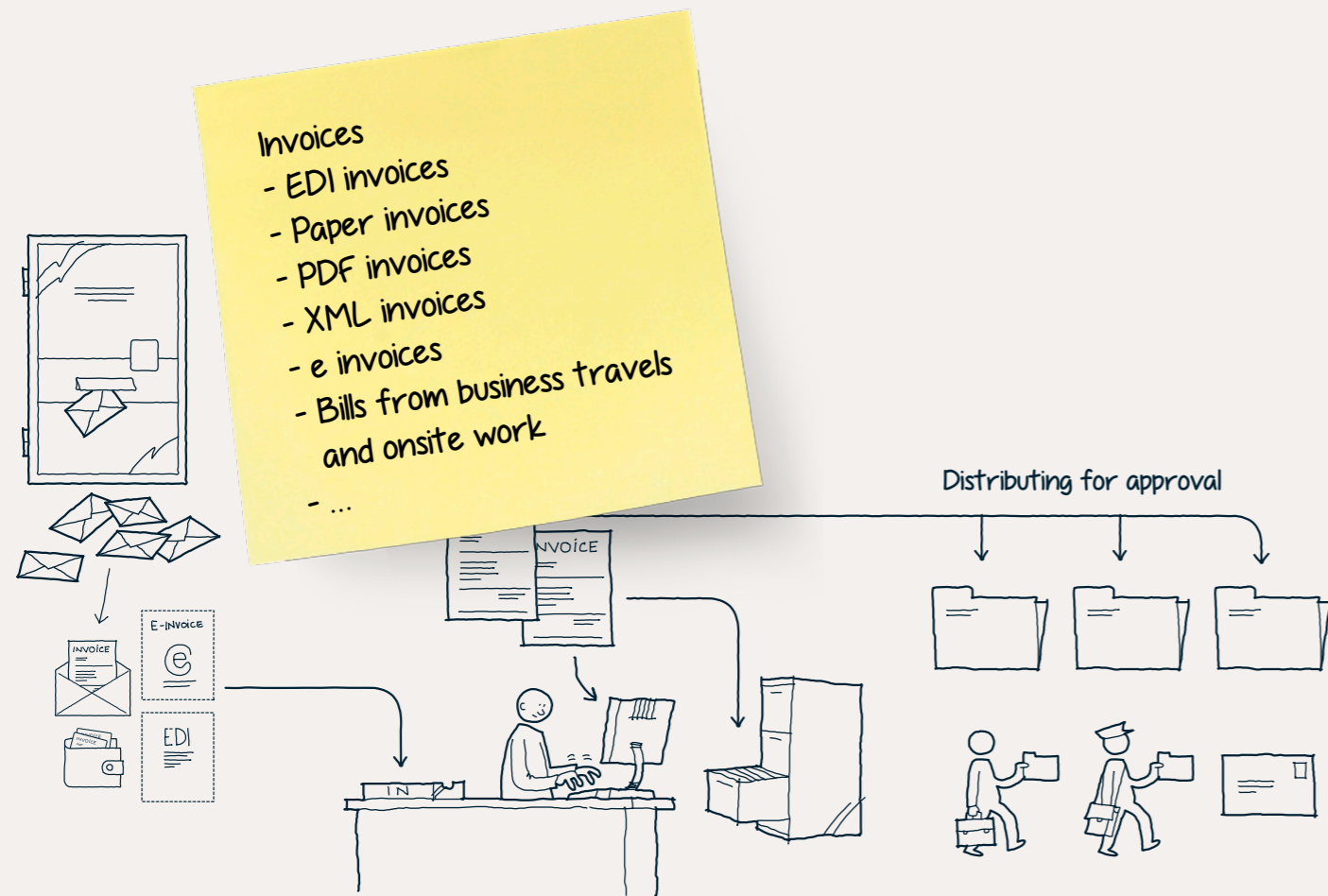


Multi Support Next Invoices

Say hello to streamlined invoice approval and goodbye to costly routines involving paper, PDF's, and rogue emails.

multi support®

do more. faster.



10€. That's how much the average company spends on processing a single supplier invoice.

And twice as much for invoices not related to stocked items. Processing supplier invoices is an everyday task in any company. Yours included. We know... you have been doing this forever. Still, recent research shows that in most companies the savings potential is huge. A whopping 33% on average. Even for those with a first generation solution in place.

Supplier invoices are just one of those things you can't ignore, no matter what industry you are in. In some industries the volumes are small, in others they are enormous. In some it's a minor headache, in others it's mission-critical to get it right.

If only all invoices came in one format, to one place. Complete with all the necessary information, 100% correct and ready to pay every time. Processing a supplier invoice wouldn't cost 10 or 20 Euro. But they rarely do.

Invoices tend to come in multiple formats – paper, PDF, EDI, and XML. Supplemented by bills and receipts for reimbursement to employees travelling or working on site. The trend is less paper – more bit and bytes. Often invoices don't even arrive in only one place. Some arrive at HQ, others at the local office, store, or construction site. Time is spent even before you start booking the invoices in your systems.

Booking invoices is a huge and bothersome task that anyone would want to optimize.

And there's not much comfort in the fact that the rest is even worse. The majority of the 10 or 20 Euros is spent elsewhere in the process. More expensive staff members spend their time pushing around papers, or even emails, to get the invoice approved, matched, coded, and booked correctly. Or tracking down why this didn't happen. Do the math – 10 or 20 times your number of invoices.

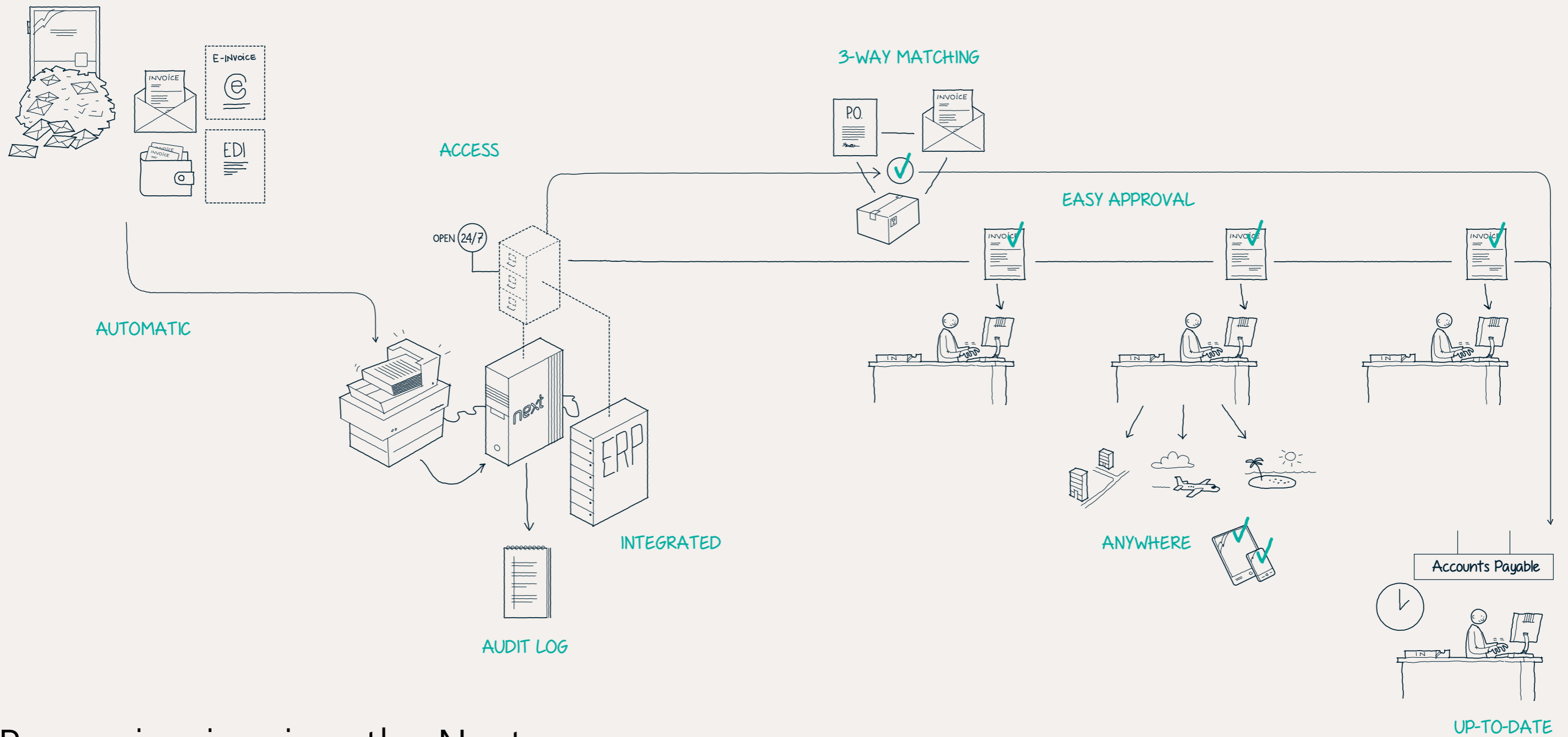


The cost is in the detail

- Collecting
- Booking and account coding
- Making and filing copies
- Distributing for approval
- Filing local copies
- Chasing late approves
- Interests and fees
- ...

5 signs you have outgrown your current invoice processing solution:

1. Paper, PDF, XML, and EDI invoices are not processed the same way
2. Invoice copies in ring binders, filing cabinets, or as PDFs on file servers
3. Invoices waiting for approval when you return from vacation or business trips
4. Suppliers call on unpaid invoices
5. Early payment discounts not collected



Processing invoices the Next way

Imagine having an office wizard capturing all your supplier invoices. No matter what format they are in or where they come from. From EDIs by the millions, down to the most minute expense receipt.

A wizard keeping them safe for ages. Making them available for anyone. Automatically extracting everything possible, and asking you for the rest, before booking it to your ERP system. A wizard who knows for certain who is to approve what invoices. Even when someone is away on vacation or has left

the company. One who allows them to approve the invoices from their office, from home, or on the train. And who knows that some invoices must match a purchase order and others have to be verified by a manager. A wizard who reminds those who tend to forget. And lends a helping hand to those you trust to code invoices. At the

same time this wizard keeps a complete audit log for your assurance, and keeps you up to date on the current status.

Imagine a wizard making sure that all your invoices get processed efficiently, securely, and on time.

5 benefits of processing invoices the Next way:

1. Lower costs in accounts payable
2. Higher efficiency throughout the company
3. Easier access for anyone, from anywhere
4. More secure and auditable processes
5. More flexible and scalable organization



Approve invoices easily. Anywhere. Anytime

Next is easy on the eyes. And easy to use. A modern and easy-to-use interface lets everybody approve their invoices from anywhere. Keeping them within their delegated authority. You will love getting things done whether you are in the office, on the next floor, down the road, at home, or across the globe. No pile of invoices waiting for you when your return.

Captures any invoice you get. Now and in the future

Next processes invoices in any format and from any source, such as paper, PDF, XML, and EDIFACT. Invoices are indexed manually, using barcodes, OCR (optical character recognition), or by analyzing XMLs and EDIs. Standard captures are available for online purchase portals, and integrating Next with others is easily done using standard APIs.

The image displays three overlapping documents illustrating the capture and processing of an invoice. The leftmost document is a paper invoice from Appliarencon GmbH to Yellow Fever. The middle document is a PDF version of the same invoice. The rightmost document is an XML representation of the invoice data, showing various fields like customer information, item details, and totals.

INVOICE

Appliarencon GmbH
Appliarencon GmbH
315-4841 Nulla Avenue
WA14 5HH England
VAT registration No: GB 221 1164 61

Yellow Fever
8141 Congue Road
London EC2Y 9 AR
Supplierref
P

Customer no.	Invoice no.	Order date	Page	Your ref.	Your ref.no.	Payment cond.	Payment due
103760	191812	30.01.2015	1	YUHEN	18760	7 days net	06.02.2015

Item No.	Item	Quantity	Price	Amount
MSTL329	Tribeca. Rolling file. 20x17x221 4H	14	249,00	3486,00
MSFCDVCF	Korsica. Freestanding combination lateral file. 19x36x29 1/2H	12	649,00	7788,00
MSFCDSCSB	Korsica. Wood guest chair. Black leather.	15	269,00	4035,00
MSFHC674D	Cherry. Bookcase with 2 doors. 12x30x72H	16	466,00	7824,00
MSF71358	Belmonte. Left executive L. group. 84x72x30H	8	2039,00	16312,00
MSF713622	Belmonte. Letter tray organizer. 11 1/2x16 1/2x23 1/4H	8	239,00	1912,00
MSFCDCG	Korsica. Wall cabinet with glass doors. 19x36x68H	12	659,00	7908,00
MSTL49	Tribeca. Table desk with keyboard pull-out shelf. 281 5x49x29H	17	359,00	6103,00
MSRT821	Antigua. Guest chair available in Black leather	2	429,00	858,00
MSFHC675D	Cherry. Rolling file. 20x171 2x221 4H	5	289,00	1445,00
MSOF733	Accent. Pedestal table 24 Diameter x 26H	3	349,00	1047,00
MSOF3321	Accent. Pedestal table 36 bar height	19	239,00	4541,00
MSOF3314	Accent. Cafe chair, wood seat/back, metal frame.	4	199,00	796,00

Net amount: 64.055,00
Vat %: 11.049,48
Total amount: 75.104,48

Appliarencon GmbH
Appliarencon GmbH
315-4841 Nulla Avenue
WA14 5HH England
VAT registration No: GB 221 1164 61

Specification:ubl:schema:xsd:Invoice-2"
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Deeply integrated into your workday

Next integrates deeply with most business systems. It validates suppliers and utilizes tax codes, purchase orders, and charts of accounts from the business system in place. And of course it automatically makes postings and releases payments. From Dynamics NAV, click once to access any supplier invoice. From ASPECT4, click once to access an entire supplier folder. Next integrates easily and seamlessly with any other systems you have in place. RESTfull APIs make that part real easy.



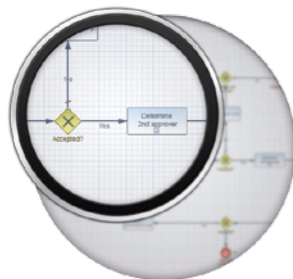
Powerful account coding

Code invoices automatically based on the rules in your business system and in Next. Designated users can easily add or change coding according to their authorization and organizational role. Next offers full support for multidimensional accounting, multiple tax codes, open and closed periods, personal account plans... the lot. Comprehensive, yet easy to use, with customizable forms.



Bulletproof audit log

Every action is logged: stating who, what, and when. Down to the millisecond. This makes it easy for the auditors to check on compliance. For Accounts Payable to look into who is delaying a specific approval. And for you to check on who had a particular invoice before you.



Best at invoice approval. Ready for much more

Next Invoices is the best-in-class invoice processing solution. Optimized by the experts: managers, specialists, clerks, and accountants in companies throughout the world. Next Invoices is based on the Next Smart Process Application platform and hence contains a full BPMN2-compliant process engine, capable of much more than processing supplier invoices. Ready for any business process in need of structure and optimization.

And that's not all



Cost invoices and stocked items

You need different approval processes for individual cost invoices and invoices for production materials and other stocked goods. Next comes with workflows for both, and the option to define more.



3-way matching

In case you use purchase orders for selected parts of your procurement, Next automatically performs a 3-way-match between; the invoice, your PO, and the delivery. If the match is acceptable, the invoice is approved automatically. Untouched by humans.



Based on rules and roles

Distribute invoices for approval completely automatic and lightning fast. Based on company rules and data, in place of humans trying their best to remember who's in charge of what. Governed by organizational roles instead of individual names or emails. Always in line with the delegated authority.



Escalation, and substitutes

Next knows who to ask if you get an invoice above your pay-grade, and who to tell if you keep ignoring reminders. When you leave for vacation, simply tell the system. Automatic delegation rules take over, and make sure that predetermined substitutes handle approvals.



Overview and statistics

Being in control. Knowing at any time exactly with whom every single invoice sits. And knowing when to expect approval. Having a helping hand reminding those who forget. You now have the tool to pay your invoices on time. And the statistics to help improve further.



Invoice archive included

Next Invoices comes with a complete Invoice archive. No more filing paper copies in ring binders or storing PDFs on file servers. Access invoices from within your business system or from outside using an easy browser interface on any PC, Mac, or tablet. This may very well save you some serious ERP license money.



Easy implementation

Next is easy on the eyes. And easy to use. You will need little or no training at all. Next has been rolled out in organizations with several hundred users, where the required training effort was measured in minutes. Not hours, or days. Think big, and start small. Add features as you go.



Countries and languages

Next Invoices works great in any small local organization. Next also handles the requirements of multinational corporations in multiple business units, in multiple countries, multiple currencies, multiple business systems, and users requiring to be served in multiple local languages.



Scalable

Next serves 5 or 10 casual users well. Next is however designed for high volume processing. The Invoice archive captures documents at the speed of light; 4.6 million documents per hour on a single server. The process engine handles users by the thousands, and transactions by the millions.



Enterprise grade security

Next lets in the right people — and keeps out the rest. Your access to invoices, account codes, and approving is fully controlled by permissions. Nobody approves anything they are not authorized to. And no one sees anything not meant for their eyes. Security is built in.



Good to know. For some

Ready-to-Go

Next Invoices is a complete standard product that works right out of the box. Based on experience from myriads of other businesses. Therefore, you get the most “bang for the buck”. No demanding project. No costly implementation. No unpleasant surprises. We call it “Ready-to-Go”.

Seamless software updates

Next Invoices has excellent support for software updates. This means that as the software evolves and new features are added, updates are immediately available. And with a one-click update to bring new functionality to all users. No complicated migrations. No extra work in IT.

Standard. Yet extensible

Architected for extensibility, Next will not limit you. Almost anything can be customized to meet your needs. Need to see payment history data from SAP? Or want to see an address with Google Maps instead of just plain text? If those are your needs, Next will take you there. Still with seamless software updates.

Fits in with your stuff

Next Invoices runs on your preferred servers (Windows, Unix, Linux, OSX, or IBM i). Even in the cloud. Amazing performance on impressively moderate hardware. With no surprise costs to external databases. Next even syncs it's users easily with your AD, or any other directory services.

We make companies more efficient and peoples' life at work easier. Replacing more or less manual procedures involving paper documents, Post-its, spreadsheets, emails, and databases, with easy-to-use software. Our Next smart process applications boost corporate efficiency, scalability, and the personal joy of work.

Serving clients all over the world since 1986, through a network of certified partners and own offices in Switzerland, UK, Germany, Sweden, Denmark, Norway, and Finland.